



## Operations Manager

### Summary:

The Operations Manager is responsible to plan, organize, and manage the maintenance, repair, and alteration of buildings, grounds, equipment, activities, and systems of Cascades.

### Key Responsibilities:

The Operations Manager's responsibilities include, but are not limited to the following:

- Upkeep of lodges and facilities, general maintenance and maintaining a state of "guest readiness"
- Grounds maintenance and "guest readiness"
- Vehicle fleet and equipment maintenance and readiness
- Management of housekeeping personnel and systems
- Manage, maintain and develop all aquatic and adventure activities as well as training staff to operate in these areas
- Recruiting, hiring, training, and managing operations summer staff and volunteers
- Operation, testing, and compliance of public water system
- Operation, testing, and compliance of septic systems, including Nisqually Large On-Site system
- Coordinating usage of lodging and activities for events and programs with Guest Services Manager
- Research and implement industry best practices in an effort to keep operations efficient and fiscally responsible
- Team with Associate Director and Executive Director to vision and strategize for the future
- Assist in other non-operations projects and needs throughout the camp
- Create a fun, safe, and engaging environment for all Cascades programs and guests

### Direct Supervisor:

Associate Director

### Skills and Qualifications:

- Evidence of strong Christian faith and ability to articulate and live out that faith
- Highly self motivated and strong work ethic
- Ability to multi-task projects
- Interact well with children and adults from diverse backgrounds
- Create a fun and engaging environment through inviting and friendly personality
- Excellent customer service skills
- Flexible team player
- Able to handle long working days and flexible time off in summer season
- Live on site – may need to be available beyond regular working hours
- High School diploma required, college degree preferred

**Company Overview:***Welcome to a place of wonder and discovery in Christ...*

As a nonprofit camping ministry, Cascades Camp and Conference Center has helped people of all ages open their hearts to experience new life in Christ. With its pristine beauty and peaceful, protected setting in the shadow of Mt. Rainier, children and adults alike can take a break from the struggles of everyday life, find hope and renew their faith in Jesus Christ.

Built upon the vision and faith of previous generations, Cascades has provided a rich spiritual environment where countless people have enjoyed life-changing experiences since 1989. Children have met important role models who have encouraged them and helped shape their futures, marriages have been strengthened, and through the ministry opportunities available at Cascades, many have chosen to dedicate their lives to serving the Lord full-time.

Developed on nearly 1,000 acres of Western Washington wilderness, Cascades offers lush green forests, lakefront enjoyment, and breathtaking views of Mt. Rainier. Spring-fed Elbow Lake is ideal for canoeing and swimming, while the Nisqually River, with its origins from the Nisqually Glacier on Mt. Rainier, offers excellent fishing and river rafting.

Located 25 miles east of Olympia and Interstate 5, near Yelm, Washington, Cascades offers year-round retreat facilities only an hour and a half drive from Seattle, and a two hour drive from Portland, Oregon. It's a convenient weekend retreat destination from many Washington and Oregon locations.

*Our Mission Statement and Objectives of Ministry*

Cascades Camp and Conference Center seeks to be a servant/partner organization to the Covenant and local churches, providing resources beyond the means of any one church body. The ministry of Cascades Camp is an extension of the Christian education and outreach programs of the Evangelical Covenant Church.

Our Objectives of Ministry provide us with the overall direction for our ministry and our program.

1. To encourage the development of a personal faith in God through Jesus Christ and to encourage spiritual growth and maturity.
2. To create an atmosphere of love, acceptance and genuine concern for each camper.
3. To provide a balanced program that is fun, educational and spiritual.
4. To stretch the field of interest of each camper through opportunities for development of new skills and group activities.
5. To create opportunities in which leadership qualities can be developed and situations in which decisions by the individual camper are called for.
6. To foster a group environment in which the individual campers understand that they are part of a larger group, thereby encouraging them to develop new friendships.

**Location:**

Yelm, WA.

**Type of Employment:**

Full Time

**Salary Range & Benefits:**

Salary is based on experience

Benefits include:

- Health insurance for staff member and 50% coverage for family
- Housing provided including some utilities
- 2 weeks paid vacation, 8 floating holidays